

Information Services
Knowledge Management Committee
26 October 2006

Terms of Reference

Knowledge Management Committee

- Advise the University on knowledge management and information policy and infrastructure issues and, as appropriate, make recommendations through the Central Management Group to Senatus on such matters.
- Develop policy advice and coordinate direction in relation to knowledge and information aspects of the University's Strategic Plan.
- Oversee the University's Knowledge Management Strategic Plan in consultation with the University community.
- Provide advice to CMG and PSG on the allocation of resources necessary to support implementation of the Knowledge Management Strategic developments.
- Liaise with members of the academic community and other University committees on Knowledge Management.
- Advise CMG on matters relating to quality assurance of information and knowledge management, and of the services that support it.

Committees reporting to KMC

Information Technology Committee

- To prepare review plans for the development of information systems across the University for the next three to five years.
- To monitor development and continuing support of information systems across the University and address integration of EUCS and MIS services.
- To advise the three heads of support groups and the Directors of EUCS and MIS on matters relating to information systems development and ongoing service support.
- To foster two-way communication for better contact between Colleges and the Service Providers and Partners, including requirements and issues from Colleges and Support Groups, and dissemination of plans from IT service providers.

Library Committee

The terms of reference of the Library Committee are governed by Ordinances 10.2(1), 64, 65 and 182.3 and can be summarised as follows:

- to superintend the University Library, and the contents thereof, and any Libraries acquired, or to be acquired, for the use of the University or of any class therein;
- to advise the University Librarian who shall have the ordinary management of the Library;
- to formulate regulations for access to and borrowing of the contents of the Library;
- to formulate policies as appropriate on the acquisition and disposal of materials;
- to prepare an annual report to the Senatus Academicus.

Learning and Technology Committee

2. Terms of Reference

- 2.1 To advise the Knowledge Management Committee on the most effective ways to expand the use of technology in the academic activities of the university so as to enhance the quality and efficiency of teaching and learning, diversify and extend academic programmes and provide students with a wider range of learning opportunities.
- 2.2 To advise the Vice-Principal (for Knowledge Management) and, through the Vice-Principal (for Knowledge Management), the Central Management Group on the resource implications of the expansion of the use of technology to achieve the purposes referred to in 2.1 above.
- 2.3 To encourage and assist Colleges and Schools to enhance the quality and efficiency of teaching and learning, by taking advantage of available technologies, and which takes account of national and international developments and good practices.
- 2.4 To encourage and assist Colleges and Schools to develop innovative programmes for curriculum development, instruction and assessment using ICT.
- 2.5 To advise the Vice-Principal (for Knowledge Management) on the allocation of funds to design and implement proposals directed at the matters referred to in paragraphs 2.3 and 2.4 above.
- 2.6 To monitor the progress and effectiveness of projects funded following advice from the Committee, and to provide reports to the Knowledge Management Committee.
- 2.7 To monitor the effectiveness of the new technologies used in the academic programmes referred to in 2.1, 2.3 and 2.4 above.
- 2.8 To liaise with the Vice-Principal (for Knowledge Management) and College e-learning representatives on issues related to 2.1, 2.3 and 2.4 above.